

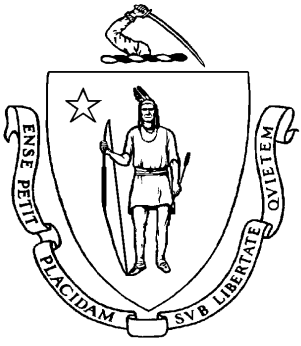
Commonwealth of Massachusetts
Division of Apprentice Training

Apprentice Evaluation Form

1 = Poor 2 = Fair 3 = Good 4 = Very Good 5 = Excellent

- | | | |
|-----|--------------------------------------------------------|-----------|
| 1. | Quality of work performed. | 1 2 3 4 5 |
| | Comments: | |
| 2. | Quantity of work performed. | 1 2 3 4 5 |
| | Comments: | |
| 3. | Attitude toward work. | 1 2 3 4 5 |
| | Comments: | |
| 4. | Co-operation with co-workers. | 1 2 3 4 5 |
| | Comments: | |
| 5. | Willingness to accept responsibility. | 1 2 3 4 5 |
| | Comments: | |
| 6. | Compliance with company policies, rules and practices. | 1 2 3 4 5 |
| | Comments: | |
| 7. | Ability to plan and organize work. | 1 2 3 4 5 |
| | Comments: | |
| 8. | Dependability. | 1 2 3 4 5 |
| | Comments: | |
| 9. | Safety. | 1 2 3 4 5 |
| | Comments: | |
| 10. | Schooling. | 1 2 3 4 5 |
| | Comments: | |

Total: _____



Apprentice Evaluation

Apprentice's Name: _____ Trade: _____

Evaluation Date: _____ Step: _____

0-10 Poor 11-20 Fair 21-30 Good 31-40 Very Good 41-50 Excellent

Total:

If evaluation is below a 20, the apprentice may be held back from his step increase.

Overall Comments:

Evaluator's Signature: _____ Date: _____

Apprentice's Signature: _____ Date: _____

A copy of this evaluation shall be kept with the apprentice record and a copy given to the apprentice.

If the apprentice does not progress to the next step a copy of the unsatisfactory evaluation and a letter requesting an extension of the program shall be forwarded to the Division of Apprentice Training for approval. There will be no more than two (6 month) extensions over the term of the program.